



**ODISHA STAFF SELECTION COMMISSION**  
**Barrack No.1, Unit – V, Bhubaneswar – 751054**

Advertisement No. IIE-79/2017/ 4334 /OSSC; Date: 26.12.2017  
**Combined recruitment for the post of Inspector of Legal Metrology & Laboratory Assistant under Controller Legal Metrology, F.S. & C.W. Deptt. on contractual basis.**

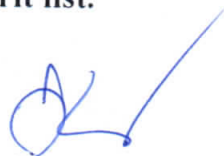
Post code- (ILM/72) & (LA/05)

Website :- [www.osscc.gov.in](http://www.osscc.gov.in)

**IMPORTANT:**

- Online application form will be available from Dt. 16.08.2018 to Dt. 15.09.2018, 11.55 P.M.
- Candidates should not send the Detailed Application Form(DAF), copies of the certificates/documents or the originals to Odisha Staff Selection Commission.
- Candidates should upload the documents as listed in Clause -8(i to xi) of the Advertisement while applying online. They have to produce the originals of the same and a set of self attested photo copy of the uploaded certificates/ documents at the time of certificate verification.
- The certificates/documents uploaded as per clause 8 (i to xi) of this advertisement must have the validity on the date of submission of Online Application
- It should be noted that in case any discrepancy is noticed during certificate verification between the originals and the uploaded copy of the documents, the candidature of the candidate shall be cancelled on the ground of submission of false documents.
- The minimum educational qualification for both the posts is Graduate in Science (with Physics as one of the subjects) or a Graduate in Engineering or Technology from recognised University or Diploma in Engineering with three (3) years of professional experience.
- The prescribed age limit for the post is from 21 years to 32 years as on 1.1.2017 with as usual age relaxation in favour of SC/ ST/ SEBC/ Women/ PWD /Ex-serviceman/ In-service contractual employees.

- The candidates applying for the post must go through the detailed advertisement and ensure that they fulfil all the eligibility criteria prescribed for the post as laid down in this advertisement. Admission of a candidate for the Written Examination shall be provisional and would be on the basis of the information furnished by him/her in the on-line application form.
- The candidates have to exercise their option for the post of Inspector of Legal Metrology and Laboratory Assistant in order of preference for selection. However, the candidate will be allotted only one post as per his position in the final merit list and category wise vacancy available in order of preference. Option so exercised is final.
- If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her online application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post, his/her candidature for the examination will be cancelled forthwith and he may be debarred from appearing any further recruitment examination conducted by OSSC either temporarily or permanently.
- The scanned signature and the scanned photograph uploaded should be clearly identifiable and visible.
- Appointment to the post shall be guided by Odisha Group-B posts (Contractual Appointment) Rules, 2013 notified vide G.A. Department Notification No. GAD-SC-Rules-0061-2013-1147/Gen dt. 17.01.2014 and amended there to.
- No Call letter/Admission letter for the recruitment at any stage shall be sent to the candidates by post. The candidates are therefore advised to access to Commission's website [www.osscc.gov.in](http://www.osscc.gov.in) regularly to know about the status of their applications and Date of Examinations.
- The candidates who will not attend in the Certificate Verification, their names will be deleted from the merit list.





- Application other than online mode shall not be accepted by the Commission.
- Online applications submitted found incomplete in any respect are liable to rejection without entertaining any correspondence with the applicants on that score.

Online Applications are invited from intending candidates for selection of 13(thirteen) posts of Inspector of Legal Metrology and 1(one) post of Laboratory Assistant on contractual basis under Controller of Legal Metrology (Food Supplies & Consumer Welfare Department). The appointment to both the posts will be initially on contractual basis carrying a consolidated pay of Rs. 9300/- + Grade pay 4200 in the scale of pay Rs. 9300/- to 34,800/- (Pre-revised) subject to revision as per orders of Government from time to time.

#### 1. How to apply:

**The applicants have to go through the detail advertisement before filling up the online application.**

1. (a) Aspirants have to apply online using the website of the Commission "[www.osscc.gov.in](http://www.osscc.gov.in)". The applicants other than the category of S.C, S.T. & PwD candidates are required to deposit non refundable examination fee of Rs.100/- either through online or offline mode using the Treasury Portal or by the conventional mode in the Head of Account- **"0051-PSC-104-UPSC/SSC-Examination Fees-0047-Fees collected for conducting examinations-02041-Examiantion Fees"** as detailed in the **clause-7** of this advertisement before proceeding to fill in the online application for the post. By clicking on the tab 'online application' in the home page of the website, the different advertisement for online application along with different useful details will be displayed on the computer screen. The instructions provided in this Advertisement are required to be read carefully before proceeding to complete the application process.

There will be 2 links under **"Form Links"** column for the Advertisement.

#### **(1) For Registration (2)For registered user login**

All the Candidates first need to complete the Registration process before filling the Application Form.

For Registration the candidate needs to **click** the link **"For Registration"** present in the Form Link section.

On clicking the link mentioned, he/she will be redirected to the **Registration Form**, where few basic Details will be required like:-

- i. Nationality
- ii. Applicant Full Name
- iii. Applicant Father's Name
- iv. Applicant Mother's Name
- v. Name of the Husband(In case of Married female applicant)
- vi. Gender
- vii. 10th Standard Roll Number (As Mentioned in the Certificate)
- viii. Name of 10th Standard Year of Passing
- ix. Name of 10th Standard Board
- x. 10th Standard Passed Exam Type
- xi. Whether passed minimum Seventh class examination in Odia subject
- xii. Mobile Number
- xiii. Email Address

All the above fields need to be filled in mandatorily by the candidate.

**Caution:** The candidate must submit the correct data in this section as the subsequent section will be automatically populated with the data filled in this section. No change in the section will be allowed after the candidates submit the 'I agree' box.

Once the above details are filled by the candidate, one CAPTCHA image will be shown to the candidate, which he/she needs to enter correctly in the field given below and then need to check the box "I Agree" for declaration and submit the registration form.

**On Submitting the registration form a unique Application Sequence No.** will be generated and will be shown to the candidate.

**Application Sequence No.** generated will act as the "user id" for the candidate. Email and SMS will be sent to the candidates through his registered email id and mobile no intimating the 'User id' and 'password'.

**Note:** The details submitted by the candidate for 10th Standard Roll Number (As Mentioned in the Certificate), 10th Standard Board, 10th Standard Year Of Passing & 10th Standard Passed Exam Type (Annual or Supplementary) need to be furnished correctly.

Furnishing of any wrong information may lead to rejection of the application and no request in this regard for correction of the same will be entertained.

User registration is only required once during applying for a specific post/advertisement.

After successful submission of the registration form in the top right hand corner of the "Go To Application Form", "Logout" button will be visible. Candidate needs click the "Logout" button if he/she wishes to exit the current session.



Candidate can also click on the **“Go to Application Form”** to continue with the filling up of the application form.

**(2) For registered user login**

In order to fill up the Application form candidate need to click the link present under **“For registered user login”** present in the Form Link section.

The same will redirect the candidate to the login page of the Application Form. The candidate needs to login using the ‘**user id**’ and ‘**password**’ he/she received after registration though **e-mail** as well as **SMS** in the registered e-mail id & mobile no respectively.

Once the candidate successfully logged in into the application form he/she will be getting 4 tabs

1. **Personal Details**
2. **Additional Details**
3. **Qualification and Post Applied Details**
4. **Document Upload & Payment details**

All the details required in the above 4 tabs need to be furnished correctly by the candidate. The details submitted by the candidate during submission of the registration form will be auto populated in the respective fields of the application form.

The candidate have the option of filling the application form in more than one session but before logging out he/she needs to ensure that all the data filled by him/her **has been saved** by clicking **“Save & Continue button”** present in the end of the each tab.

Candidate can **preview** the application by clicking the **“Preview Application”** button present in the end of **“Document Upload & Payment Details”** tab as and when required.

All candidates mandatorily need to upload the scanned image of his/her **recent passport size photograph and scanned image of his/her full signature** in the online Application Form which **must be within max-80 kb (The Format supported is JPEG/JPG)**.

In addition to the above requirements all the candidates need to upload their **10<sup>th</sup> Standard mark sheet and Certificate** containing the 10th Standard Roll Number given in the registration form (**File size max-300kb, format supported-pdf**) in **“Document Upload & Payment Details”** section.

**+2 or equivalent certificate/mark sheet (File size max-300kb, format supported-pdf)** (not mandatory for Diploma candidates) in **“Document Upload & Payment Details”** section.

**Degree (B.Sc/Engineering) candidates** need to upload **certificate & mark sheet of B.Sc. or B.Tech. or B.E. (File size max-300kb, format supported-pdf)** in **“Document Upload & Payment Details”** section.

**Diploma candidates** need to upload certificate & mark sheet of **Diploma in Engineering** as well as three (3) years **Professional experience certificate** (File size max-300kb, format supported-pdf) in “**Document Upload & Payment Details**” section.

Candidates Claiming “**Category Claimed**” as **SC, ST and SEBC** need to upload their caste certificate (File size max -300kb, format supported-pdf) in “**Document Upload & Payment Details**” section.

Candidates Claiming “**PwD (Person with Disabilities)**” category need to upload their PwD certificate (File size max-300kb, format supported-pdf) in “**Document Upload & Payment Details**” section.

Candidates Claiming under “**Ex-Serviceman**” category need to upload Ex-Service Man Documents (**Discharge Certificate/I-card/NOC**, any one document needs to be uploaded) in “**Document Upload & Payment Details**” section (File size max-300kb, format supported-pdf).

Candidates other than SC/ST & PWD category who are paying the examination fees of Rs.100 through treasury challan need to update the same (File size max-300kb, format supported -pdf) in “**Document Upload & Payment Details**” section.

Candidate who has not passed Odia in HSC Examination, he/she has to upload Odia Pass certificate in **M.E. Standard (Class-VII)** (File size max-300kb, format supported -pdf) in “**document upload and payment details**” section.

**In-service contractual employees** in the category I & II (G.A. Department Notification No. GAD-SC-Rules-0061-2013-1147/Gen Dtd. 17.01.2014) claiming age relaxation up to 45 years as on 01.01.2017 must upload the required certificate issued by the concerned employer indicating there in the date of appointment, Order No. with date, years of contractual service rendered and scheme under which appointed (File size max-300kb, format supported -pdf) in “**Document Upload & Payment Details**” section.

**The uploaded documents must be clearly identifiable /visible, otherwise the application is liable to be rejected and no correspondence in this regard will be entertained.**

The candidates are also advised to fill up relevant details under different tabs, mentioning category, Sub-Caste as per Caste Certificate (Only for SC,ST & SEBC candidates), Special Category, Present Address, permanent address, full marks, marks secured and percentage of mark in H.S.C, +2/Diploma or equivalent examination, Degree certificate which are required for eligibility of every candidate. The filled in Application Form can be submitted by clicking on the ‘**Submit**’ button. Before submitting the Online Application the applicant must re-check the information filled in and ensure that the



information provided are correct and the scanned signature and scanned photographs along with other documents uploaded are clearly identifiable and visible and then click the 'Submit' button. After the form is successfully submitted, the candidate has to take the printout of the filled application form.

**Note:**

**If any defect is noticed in the application form submitted, the applicant can edit the application form by accessing the candidate's 'log in' within 48 hours of clicking the 'submit button'. Editing of the application will not be possible after 48 hours or last date of online application whichever is earlier.**

**The following fields will not be editable once the same has been submitted during the registration process. The candidates are therefore directed to be in extra vigil while filling information at the time of registration.**

- Nationality
- 10th Standard Roll Number as mentioned in the Certificate
- 10th Standard Year Of Passing
- Name of 10th Standard Board
- 10th Standard Passed Exam Type
- Whether passed minimum Seventh class examination in Odia subject.
- Mobile Number
- E-mail ID

**1. (b) The Candidate has to take two printed copies of application, one OSSC copy and other Applicant's copy. The Applicant's copy contains the 'USER ID' printed at the bottom of the Application Form. The applicant needs to use the same to know the status of his/her application and also to download Admission Letter from OSSC website at different stages of the recruitment to appear the examination.**

**1. (c) Applications received through any mode other than online mode are liable to be summarily rejected.**

**1. (d) If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his application is false/incorrect or the candidate has suppressed any relevant information or the candidate does not satisfy the eligibility criteria for the post or has not paid the requisite examination fee, his/her candidature will be cancelled forthwith. Further, Commission reserves the right to debar such candidates from applying for other recruitment examinations conducted by the Commission either temporarily or permanently.**

**1. (e) The candidate may find out the status of his/her application (refer clause-12 of the advertisement) for examination by accessing OSSC website, clicking therein 'Online**

**Application'** tab, and thereafter clicking on the link present under **"For registered user login"** in **Form Link** section against that particular advertisement/post , by using the user ID and password.

**1. (f) Candidates should possess a valid e-Mail Id & Mobile number which should remain active till publication of the final result pursuant to this Advertisement. The Commission shall not be responsible for any loss/ non receipt of message/information sent on the wrong /invalid e-Mail Id/ Mobile Number provided by the candidate in the online registration form or for delay/non-receipt of information if a candidate fails to access his/her e-Mail or Mobile phone in time.**

**Candidates will be allowed in the examination only if they possess Admission Letter downloaded from the Commission's website and a valid Photo Identity proof issued by any Govt. Authority.**

**2. Last date for receipt of applications:**

The last date for online submission of Application in response to this advertisement is **11.55 P.M. of Dt.15.09.2018**. The system will be automatically disabled from 11.55 P.M. of the said date after which the application form for this particular post will not be generated any more at the candidate's end.

**3. Vacancy position.**

**(a) Number of posts to be filled up and reservations:**

As per requisition received from Controller Legal Metrology the category-wise break-up for Male, Female & Trans-gender of the total no. of posts to be filled up by this recruitment are as follows:

Sl. No	Name of the Post	Vacancy details				
		SC	ST	SEBC	UR	Total
1	2	4	5	6	7	8
1	Inspector of Legal Metrology	04 (W-2)	4	Nil	05 (W-1)	13 (W-3)
2	Laboratory Assistant	Nil	Nil	Nil	01	01

NOTE: - SC - Schedule Caste  
 ST- Scheduled Tribe,  
 SEBC- Socially & Educationally Backward Class,  
 UR- Un-Reserved  
 W- Woman



**Special category:-**

Out of 13 vacancies for the post of Inspector of Legal Metrology two (2) posts are reserved for PwD candidates and one post is reserved for Ex-Serviceman & number of posts reserved for Sports person is Nil.

Types of special category	No. of vacancy reserved
PwD	02
Ex-serviceman	01
Sports person	Nil

There is no reservation for the post of Laboratory Assistant.

As per the Govt. Of Odisha in Social Security & Empowerment of Persons With Disabilities Department Resolution No. 7140/SSEPD Dt. 05.09.2017 & clarification obtained from Requisitioning Authority the types of persons with disability eligible for Inspector of Legal Metrology are as follows:-

Category	Types of Disabilities
Category-II	(b) Deaf and hard of hearing
Category-III	(c) Locomotor disability including Cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy,

**While submitting the application on-line, candidates should note that category (UR/SC/ST/SEBC), Sub caste in case of SC/ST/SEBC candidates and Spl. Category (Ex-serviceman/ PWD) once submitted in the on-line application is final. Any request for change in category or Spl category shall not be entertained by the Commission subsequently.**

**3(b)** The number & other conditions of vacant posts to be filled up on the basis of this recruitment are subject to change without any prior notice as per discretion of the Commission and the Requisitioning Authorities / the Government.

**4. Scale of Pay & Condition of Service.**

**(a)** The appointment for both the posts shall be made initially on contractual basis carrying a pay of Rs. 9300-+G.P Rs. 4200/-(Pre revised) as per Odisha Group-B posts (Contractual Appointment) Rules, 2013 notified vide G.A. Department Notification No. GAD-SC-Rules-0061-2013-1147/Gen dt.17.01.2014 and amended there to. The salary/scale of pay may vary according to decision of the Government from time to time.

**5. Eligibility:****5(a) Age:**

(i) The minimum age for both posts is 21 years and the maximum age is 32 years as on 01-01-2017. The upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC, ST & Women candidates, 10 years for candidates belonging to PwD category and the total period of service rendered in Defence Service in case of Ex-

Servicemen Personnel. A candidate can only avail any one type of age relaxation as per rule. However PWD candidates in the ST & SC category shall be entitled to cumulative age relaxation of ten years over & above the normal relaxation specified for the category. To be eligible, candidates not enjoying any relaxation of upper age limit must not have been born earlier than 2<sup>nd</sup> January, 1985 and not later than 1<sup>st</sup> January 1996. The persons in defence forces having more than six months to retire/ to be discharged from the forces as on the date of the submission of online application are not considered as Ex-Servicemen. However, candidates who are due to retire within six months from the date of application are eligible to apply for the post for which they shall have to produce the NOC from concerned authority indicating date of entry in the service and expected date of discharge & year of service rendered in Defence forces. But such candidates have to submit the discharge certificate on the date of certificate verification for considering their claims under Ex-Serviceman category.

**Note: Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen.**

**Note:-Once an Ex-Serviceman has joined the Govt. Service in civil side after availing of the benefit as an Ex-Serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Govt. Jobs shall cease to exist. He can avail age relaxation only.**

(ii) However the upper age limit is relaxable for in-service contractual employees engaged by the Govt. or through manpower service provider agencies in the State Govt. offices or the State Govt. of Odisha who have completed at least one year of continuous service on the date of publication of advertisement as per provision of "Odisha Group-B posts (Contractual appointment) Rules, 2013. ". As such they must be less than 45 years as on 1.1.2017.

They should upload the required certificate from their employer for availing the age relaxation as mentioned in Para 8(xi) of the advertisement and produce the original at the time of certificate verification.

(iii) Date of birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council/ by an Indian University as equivalent there to shall only be acceptable to the Commission.



**5(b) Educational Qualification**

The minimum educational qualification for both the posts is

**Graduate in Science (with Physics as one of the subjects)**

or

**Graduate in Engineering or Technology from a recognized University**

or

**Diploma in Engineering with three (3) years of professional experience.**

**5(c). General eligibility criteria**

In order to be eligible for appearing in the examination a candidate must satisfy the following conditions.

- (i) The candidate must be a citizen of India.
- (ii) Be able to speak, read & write Odia.
- (iii) Be of good moral character & satisfactory antecedent to be certified by Gazetted Officer.
- (iv) Be of good mental condition and bodily health and free from any physical defect likely to interfere with the discharge of his duties in the service to be certified by a doctor.
- (v) If married, must not have more than one spouse living:
- (vi) Candidate must have passed Middle School Examination with Odia as a language subject or have passed the High School Certificate Examination or equivalent examination with Odia as a subject/medium of examination in non-language subject or have passed a test in Odia in M.E School standard conducted by School & Mass Department.

**6.Option:-** Candidates shall have to fill up his/her option for posts at the appropriate column in the online application form in order of preference. The option so exercised is final. However, while allotting the selected candidates to a post, the candidate's eligibility for the said post, his/her position in the Common Merit List and category wise availability of vacancies shall be taken into consideration. Each selected candidates shall be allotted to only one post. The decision of the Commission on allotment of candidates to different posts shall be final.

**7. Examination Fee:**

The candidates other than SC, ST& PwD category shall have to pay examination fee of Rs.100/-. The fees can be deposited either through online or offline mode using the Treasury Portal or by the conventional mode of deposit in the Treasury. **Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the examination fee. The treasury challan must be deposited in the proper Head of account as indicated in clause-1 of the advertisement within the stipulated period i.e from the date of opening of online application to closing date of online application.**

- 7(1)\* In case of e-payment the applicant is required to log on to [www.odishatreasury.gov.in](http://www.odishatreasury.gov.in) or access through the link available in the OSSC portal.
- \* She/He will click on the option of e-Payment and choose the option 'examination fees'
  - \* The details of the challan will be filled in by the applicant
  - \* She/He will choose the option for making the payment either through online or over the Bank counter mode of payment. In either case on submission of valid information, a **Challan Reference ID** will be generated.
- 7(2)\* For online payment, the payment will be made through Net Banking of the designated banks or through Debit Card. On successful payment, an e-Challan will be generated from the Treasury portal.
- 7(3)\* For over the Bank counter mode of deposit, the applicant will choose any designated Bank provided in the Treasury Portal and then proceed to the Bank branch where Offline payment of Government receipt is accepted. (**The list of Bank branches for making offline payment is available at the Treasury Portal**).
- \* On receipt of the payment, the depositor copy of the Challan form will be handed over to the depositor by the Bank.
  - \* The challan will be deposited under the Head of Account-**"0051-PSC-104-UPSC/SSC-Examination Fees-0047-Fees collected for conducting examinations-02041-Examiantion Fees"**.
  - The applicant will fill in the challan **reference ID and date** in the online application.
- 7(4) The candidate has also the option to deposit the fee through **the conventional mode into the Treasury** under the Head of Account-0051-PSC-104-UPSC/SSC-Examination Fees-0047-Fees collected for conducting examination-02041-Examiantion Fees". In this case the candidate has to mention the Treasury Challan No. and date in the online application.
- \* **SC, ST & PWD candidates are exempted from paying examination fee.**

**8. Detailed Application Form( DAF)(Copy of self attested documents as uploaded) to be submitted at the time of Certificate Verification:**

The candidates have to produce the Originals of the following certificates/documents and a set of self attested photo copy of the earlier uploaded documents alongwith OSSC Copy of the Online Application legibly signed at appropriate place and ID proof such as Voter ID/ PAN card/Aadhar/Driving Licence (Any one) issued by any Govt. authority before the verifying officer for necessary verification.

- i. HSC certificate & mark sheet or equivalent certificate in support of Date of Birth, issued by the concerned Board/Council.
- ii. +2 certificate & mark sheet or equivalent certificate issued by the concerned Board/Council.



- iii. Certificate & mark sheet of Degree (B.Sc/Engineering) from recognised University/AICTE approved institution in case of Degree(B.Sc/Engineering) candidates.
- iv. Certificate & mark sheet of Diploma in Engineering alongwith three (3) years professional experience in case of Diploma in Engineering candidates from a recognised Institution /Firm..
- v. Caste certificate in case of ST, SC candidates issued by the competent authority for the purpose of employment/service.
- vi. SEBC certificate (in case of SEBC candidates who claim age relaxation) issued by the competent authority. SEBC certificate must be within one year prior to the closing date of online application form.
- vii. Treasury challan /e-Chalan in support of deposit of **Rs.100/-**(Rupees one hundred) only towards Examination Fee (Except SC/ST and PWD candidate). The treasury challan must be within the stipulated period i.e from the date of opening of online application to closing date of online application.
- viii. Disability certificate issued by concerned District Medical Board in case of PWD candidates valid on the last date of online application form.
- ix. Certificate in support of passing Odia in M.E. standard/Class-VII issued by competent authority in case the candidate has not passed HSC examination with Odia as a compulsory subject.
- x. Discharge certificate, identity card and document indicating the period of service rendered in defence forces in case of Ex-Servicemen candidates.
- xi. Certificate from the employer indicating therein the Date of Appointment, Period of Service completed, Post held, Nature of post, Scheme under which appointed and No Objection to appear the examination in case of in-Service Contractual employees.

**Note:- It should be noted that in case any discrepancy is noticed during certificate verification between the originals and the uploaded copy of the documents, the candidature of the candidate shall be rejected on the ground of submission of false documents.**

**9. Plan of Examination.-**The Plan of examination is as follows.

Sl. No	Stages of recruitment	Types of exam.	Nos. of paper	Mark	duration
01	Stage-I	Main written Examination	2(Two papers)	200(100 mark for each paper)	2 hours(in each paper)
02	Stage-II	Certificate verification	Candidates three times of vacancy in order of merit category wise basing on the marks of written examination shall be shortlisted for certificate verification		

**There is no Viva Voce Test.**

**9(1) Main Written Examination:-200 marks**

Paper	Subject	Full Mark	Duration
Paper-I	Composite Paper- (English, Odia & General Studies)	(25+25+50) 100	2 hours (Objective type with multiple choice of answers) (in OMR sheet)
Paper-II	Technical Paper	100	2 hours (Objective type with multiple choice of answers) (in OMR sheet)

**Syllabus:-****Composite Paper (Paper-I)- 100 marks**

Paper-I consists of 100 questions of multiple choices of answers to test the proficiency in:-

(i) English (25 marks) & Odia Language(25 marks)

(Comprehension, usage, vocabulary & grammar)

(ii) General Studies-50 marks- The questions in this paper will relate to General knowledge including current social economic and cultural issues, General Science, Indian Geography, History and Polity, questions on reasoning ability and quantitative aptitude. The questions will be of Graduation standard.

**Technical Paper (Paper-II):- 100 marks**

Technical paper consists of 100 questions of multiple choices of answers on the subject from Physics of B.Sc. standard and Ist year Diploma and Engineering course.

**9(2). Certificate verification**

**Candidates three times of vacancy in order of merit category wise basing on the marks secured by the candidates in written examination [both in paper-I (Composite paper) and paper-II (Technical paper)] shall be shortlisted for certificate verification.**

The shortlisted candidates will be required to produce their Original Academic Certificates, Mark sheets, caste certificate, special category certificate, Treasury Challan in Original and other documents as mentioned in clause-8 for verification along with a set of self attested photocopies of the same and OSSC copy of the application duly signed by the applicant. The candidate who will not submit required documents/certificates during certificate verification his/her candidature shall be cancelled. **The candidates who will not attend the certificate verification on the date stipulated by the Commission, their names will be deleted from the merit list.**



**10. Select List:-**

Basing on the performance in the main written examination the select list shall be prepared in order of merit category wise as per the vacancies notified from the shortlisted candidates found eligible in the certificate verification.

The contractual employees (In-service Candidates) belonging to Category-I and category-II shall be given due weight-age in the merit list as per rule 8(b) of Odisha Group-B posts (Contractual Appointment) Rules, 2013.

**11. PLACE AND DATE OF WRITTEN EXAMINATION:**

The Date, Time & Venue of the Written Examination and certificate verification will be conveyed to the eligible candidates in the Admission Letters in due course. The Admission Letters can be downloaded by the eligible candidates by accessing the Commission's website from a date to be notified by the Commission.

**12. Admission letter:-**

The Commission shall upload the Admission letter for the convenience of the admitted candidates on its Website. "[www.osscc.gov.in](http://www.osscc.gov.in)". The candidate has to go to the website of the Commission click on the button 'candidates login' and then provide '**user Id**' and '**Password**' upon which the status of the application will be displayed on the screen. If the application has been rejected the same would be indicated along with grounds of rejection. The eligible applicant has to click on "**Download Admit Card**" and the requisite Admission letter can be downloaded. This would be feasible about two weeks before the scheduled date of examination. **Admission of a candidate for the written examination & other tests shall be provisional and shall be on the basis of the information furnished by him/her in the online application form.**

**The candidates are advised to download their respective Admission letters and take print out thereof.** The admitted candidates will have to produce the admission letter at the allotted venue for appearing in the examination. The admission letter will carry intimation about the date, time and venue of the examination, and will bear the photo and signature of the candidate and facsimile signature of the Secretary of Commission.

**No Admission Letter/ call letter at any stage will be despatched to any candidate through post.**

NOTE:- Blue/Black ball point pen only should be used for darkening the correct Roll Number, Set code and answering (ovalling) in OMR sheet, whiteners/erasers should not be used in the OMR sheet. Use of whitener /eraser in OMR Answer Sheet/darkening of wrong circle/ more than one option/wrong Roll Number and Set code by the candidate or any deviation of above instruction shall render the OMR sheet unfit for evaluation.

- The candidates are required to visit the website of the Commission at 'www.osscc.gov.in' at regular interval for detailed information about the programme of the examination, notice regarding rejection of the application, other important notices etc. and also keep track of publication of various notices of this recruitment to be published in the leading local daily news papers for information about the examination.
- The candidate should furnish correct mobile number for sending SMS by OSSC relating to examination.

**WARNING**

Mobile phone or any other communication device is not allowed into the premises of the OSSC examination centre. The candidates are advised not to bring any such banned items to the examination centre venue. Any infringement of these instructions will entail debarment of the concerned candidate from the examination. Further advisory if required will be issued for fair & transparent conduct of the recruitment examination.

By order of the Commission

  
Secretary