

JMRC Direct Recruitment- 2019

Frequently Asked Questions (FAQs) / Clarifications:

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1. Can I submit application by my own?

Yes, you can submit application online through JMRC Recruitment Portal. You need to have internet access of reasonable speed along with online payment facility, i.e., Internet Banking, Debit Card, Credit Card etc.

2. I do not have internet access, what should I do to apply?

You should visit e-Mitra kiosk (available within Rajasthan) along with your required documents to get filled the application form and make payment of application fee.

3. What is the procedure to apply for JMRC Direct Recruitment, 2019?

After making sure about your eligibility for a post, visit the JMRC Recruitment Portal, www.jmrcrecruitment.in, and click on "JMRC Direct Recruitment 2019" button and read "How to fill Application Form". You need to first get registered with a valid E-mail ID and active mobile number. On registration, you will receive Registration ID and Password to Login and fill the application form and submit the application fee.

In case you are filling the application form through e-Mitra Kiosk, these activities shall be completed by the e-Mitra Kiosk.

4. What should I do if I submitted wrong details at the time of registration on JMRC Recruitment Portal?

You will be required to again register on the Recruitment Portal with different valid E-mail ID OR active Mobile Number.

5. Will my application considered submitted only after payment of the Application Fee (online or at e-Mitra kiosk)?

Yes, your application form will be accepted automatically and considered submitted once the Application fee is received. After that a preview of the the filled application form will be displayed. You may take a print out of the filled application form for your record.

6. Does the details filled before the submissions get saved?

Yes, after Login for filling the Application Form, the information filled will be saved once "CONTINUE" button is clicked and shall be available for modification till the Application Form is submitted.

7. What will happen if my computer gets switched off accidentally while filling

**the Application?**

You have to again Login and continue with the filling unsaved portion of your Application Form.

8. What should I do if submitted wrong details in the application form by mistake?

Once the application form is submitted, NO information can be changed. You will have to again register with different valid E-mail ID OR different active Mobile Number to fill the application form again.

You can change only the information which is filled after getting registered and before submission of Application Form. Therefore, you are advised to review and make sure correctness of the information filled in the application form before its submission.

9. Can I apply for multiple Posts with the same Registration ID?

Yes, you may apply for different posts with the same Registration ID. But, in case you want to apply again for the same Post due to any error in the earlier submitted application for that post, you will have to use register again and get fresh Registration ID for filling the application form.

10. Can I apply for more than one post?

Yes, you can apply for more than one post for which you find yourself eligible. You can apply with the same Registration ID and has to pay application fee separately for each post.

However, before applying for more than one post, the you should note that JMRC reserves the right to decide (and change) the examination schedule and hold Interview/ Computer Based Test (CBT)/ any other test for different posts or group of posts simultaneously or in different sessions on a particular date or on different dates. Furthermore, if the date and time of Interview/ Computer Based Test (CBT)/ any other test for two or more posts for which a particular candidate has applied clash, the candidate will choose the post for which he/she wants to appear in the Interview/ Computer Based Test (CBT)/ any other test but in no case would the application fee or other charges be refunded for his/her Application(s) for the other post(s) that he/she may have applied for.

11. I have sent my Bio-Data / CV by E-mail or on paper to JMRC. Will it be considered?

No, Paper Applications or Application Forms submitted through any other mode will NOT be considered / accepted.

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you can apply online only through JMRC Recruitment Portal (www.jmrcrecruitment.in), which you can access either directly or through our regular website (www.jaipurmetrorail.in) and pay appropriate application fee.

12. I am from outside Rajasthan, can I Apply?

Yes, you can apply but against the vacancies available for General Category (Open Competition).

Please note that the Fee relaxations for SC/ST/OBC/MBC/EWS and Age relaxations for SC/ST/OBC/MBC/EWS/Widow/Divorced etc. are meant only for the candidates who belong to Rajasthan State.

13. What will be the format of the Examination (Written Examination with pen/pencil or Computer Based Test)?

The Examination will be a Computer Based Test (CBT). The test will have objective type questions (multiple choice) with negative marking.

14. I have some Medical Problems. Am I eligible to Apply?

Please refer to the JMRC Medical Fitness Standards as available at JMRC Recruitment Portal. Your medical fitness will be decided by the Medical Authority nominated by JMRC, after you have qualified the Computer Based Test (CBT) and/or Interview (wherever applicable).

However, if you need immediate advice whether you should apply at all, you may take a printout of the JMRC Medical Fitness Standards, visit a physician to ensure your eligibility.

15. How much service charges I will have to pay to submit the application through e-Mitra kiosk?

Besides the applicable fee, following service charges will be charged by the e-Mitra Kiosk for providing its services for the application submission:

- i. Submission of Application and payment of fee through e-Mitra kiosk in Rajasthan – Rs. 45 per transaction

16. Have you prescribed any syllabus for the Computer Based Test (CBT)?

Please go through the Scheme of Examination given in Section-10 of the Detailed Advertisement. The Computer Based Test (CBT) would mainly cover the subjects/ topics/ activities for different Posts given in Section-11 (Indicative Syllabus) of the Detailed Advertisement available on JMRC Recruitment Portal.

Please note that JMRC has not authorised any publisher/website to sell text-

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books, guide books or other examination/test related material. You shall be solely responsible for implications arising from the use of any such information/ material.

17. I want to apply for recruitment in JMRC, but I have some queries about the Application Process. How may I contact you?

Please go through the Detailed Advertisement, FAQs (given here) and the procedure given in “How to Fill the Application Form” on the home page of JMRC Recruitment Portal.

If still you do not find an answer to your query, you may contact us at the E-mail, careers@jaipurmetrorail.in and Helpline Number: **022 - 61306230 (8:00 AM to 8:00 PM)**.

18. I am a Diploma Holder. Am I eligible for the Post of Maintainer?

If you are a Diploma Holder, but you do not possess National Trade Certificate or National Apprenticeship Certificate or State Trade Certification in specified Trade or equivalent certificate, issued by NCVT/ DG E&T/ Ministry of Labour & Employment/ Government of India/SCVT, pursuant to a course of minimum two years’ duration, then you are NOT eligible. A diploma or certificate issued by any other organisation/body is NOT equivalent to these certificates.

19. I am a Final Year student of my Degree Course (Graduation). Are Final Year students eligible to apply?

The cut-off date for determining eligibility with respect to educational qualification is 23.01.2020. This means that you should have completed your Degree Course by 23.01.2020; otherwise you are not eligible for the Posts of Station Controller/ Train Operator, Junior Engineer & Customer Relations Assistant.

20. Can a candidate having B.Tech. degree in Information Technology (IT) / Computer Science (CS) stream apply for the post of Junior Engineer? We have several subjects which are common with Civil / Electrical / Mechanical / Electronics / Electronics and Communication Engineering.

For the Posts of Junior Engineer, there is no equivalence for the specified branches of Engineering.

The words “equivalent engineering qualification” refer to equivalence for degree. AMIE is considered equivalent to degree in the appropriate branch.

Thus, a candidate having B.Tech. degree in IT/CS is not eligible for the post of Junior Engineer (Civil / Electrical / Mechanical / Electronics). However, a candidate having B.Tech. degree in IT/CS and other degree holders in various branches of Engineering are eligible for the post of Customer Relations

Assistant provided that he/she has more than 50% marks in graduation. And if they had Mathematics or Physics as one of their subjects in Senior/Higher Secondary, they are eligible also for the post of Station Controller / Train Operator.

21. **I have done B.Com. Am I eligible for the post of Station Controller/Train Operator?**

You are eligible to apply for the post of Station Controller/Train Operator if and only if you have studied and passed Mathematics or Physics as one of your subjects in Senior/Higher Secondary and have at least 50% marks in your B.Com.

However, if you have at least 50% marks in your B.Com., you are eligible for the Post of Customer Relations Assistant

22. **I am having B.E. degree in Electrical Engineering with 50% marks. Which are the posts I can apply for?**

You can apply for the post of Junior Engineer (Electrical).

You can also apply for the post of Customer Relations Assistant.

And if you have studied and passed Mathematics or Physics as one of your subjects in Senior/Higher Secondary, you can also apply for the post of Station Controller/Train Operator.

23. **I have completed my graduation in 2019. My results have also been declared and I have obtained 50% marks. But I have not yet received the Certificate/Degree. Can I apply?**

Yes, you can apply, but you will have to produce (i) final mark-sheet and (ii) final certificate or provisional certificate, when you are called for interview/medical test, etc. If your result is not declared and/or your marks are not available to you by 23.01.2020, you are not eligible to apply even if you have completed your studies and taken the examination already.

24. **I am a Diploma Holder. Am I eligible for the Posts of Junior Engineer /Station Controller/ Train Operator/CRA?**

As is clear in JMRC Recruitment & Service Rules, 2012 and in the Detailed Advertisement, only those holding Degree or equivalent qualification (in specified branch, with at least 50% marks) are eligible for the Posts of Junior Engineer.

A Diploma in Engineering is not accepted as equivalent to a Degree in Engineering or Graduation in any discipline. However, if after the Diploma, you have acquired a certificate as 'Associate Member of The Institution of



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Engineers (AMIE) / IETE', after passing of Section A and Section B examinations conducted by The Institution of Engineers (India) / IETE, it will be considered as equivalent to Degree in the appropriate branch of Engineering of a recognised University and only in that case will you be eligible for the Posts of Junior Engineer, as also for the Posts of Station Controller/Train Operator and Customer Relations Assistant provided you fulfil other qualification requirements for those posts.

25. **I am a Graduate. But at Sr.Sec/Hr.Sec my subjects included only Physics and not Maths. Can I apply for the post of Station Controller/Train Operator?**

Yes, you are eligible to apply, provided you have secured at least 50% marks in Graduation.

26. **I am a Graduate. But at Sr.Sec/Hr.Sec my subjects included only Maths and not Physics. Can I apply for the post of Station Controller/Train Operator?**

Yes, you are eligible to apply, provided you have secured at least 50% marks in Graduation.

27. **My percentage score in Graduation is less than 50% but my percentage score in Post-Graduation is more than 50%. Can I apply for the Posts of Junior Engineer, Station Controller/Train Operator or Customer Relations Assistant?**

No, you are not eligible to apply for the Posts of Junior Engineer, Station Controller/Train Operator or Customer Relations Assistant, if your percentage score in Graduation is less than 50%.

28. **I have done B.E. in 'Electrical & Electronics' branch or "Electronics and Instrumentation branch. Can I apply for Junior Engineer (Electronics)?**

The required qualification for Junior Engineer (Electronics) is B.E. (Electronics) or B.E. (Electronics and Communications). Since Electronics is covered in both the branches (Electrical & Electronics or Electronics & Instrumentation), you can apply for the post of JE (Electronics).

29. **I have done B.E. in 'Electrical & Electronics' branch or "Electronics and Instrumentation" branch. Can I apply for Junior Engineer (Electrical)?**

The candidate with degree in 'Electrical & Electronics' can apply for the post of Junior Engineer (Electrical) as Electrical subject is covered in 'Electrical & Electronics'.

However, the candidate having degree in "Electronics and Instrumentation" cannot apply for Junior Engineer (Electrical) post.

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30. **I have completed my ITI training but results are awaited. Am I eligible to apply for the Post of Maintainer?**

The cut-off date for determining eligibility with respect to educational qualification is 23.01.2020. This means that you should have completed your training and passed it by 23.01.2020. If your result is not declared by 23.01.2020, you are not eligible to apply even if you have completed your studies and taken the examination already.

31. **I have applied for a Post of Maintainer. Whether 50% marks are compulsory in case of Maintainers?**

There is no minimum percentage of marks prescribed for the Posts of Maintainers. In other words, the percentage of marks in the qualifying certificate is not relevant for Maintainers.

32. **I have not done ITI or equivalent but have done Bachelor in Engineering / B. Tech / AMIE / IETE / Polytechnic Diploma. Am I eligible for the post of Maintainer?**

No, only ITI or equivalent certificate (minimum 2 years course) in relevant trade is must for being eligible to the post of Maintainer.

33. **I have done B.E. in 'Building & Construction Technology' branch, which is equivalent to degree in Civil engineering. Can I apply for the post of Junior Engineer (Civil)?**

The required qualification for the post of Junior Engineer (Civil) is BE (Civil) or equivalent to degree in Civil Engineering. You have to submit proof on the degree from the recognized University and detailed syllabus to establish that it is equivalent to degree in Civil Engineering at the time of document verification.

34. **I have done DIPLOMA just after the 10th Class and after that I have done B.Tech. I have not studied 11th or 12th standard. Can I apply for the Post of Junior Engineer or CRA or Station Controller/Train Operator?**

Yes, you can apply for the post of Junior Engineer and CRA, if otherwise eligible. Accordingly, at the time of filling application, the requirement of filling of details for 12th class has been made optional for the post of Junior Engineers and CRA. However, you are not eligible for the post of SC/TO, if you have not passed 12th or 11th standard or equivalent with Mathematics or Physics as one of the subject.

35. **I have changed my name due to marriage or other reason. Should I apply with the new name or the old name?**

You may apply with your new name subject to condition that you must have

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followed the legal procedure for changing the name & you should have such documents.

36. **I have got 49.90% in my graduation but I have got 55% in my post graduation. Can I apply for the post of Customer Relations Assistant, Junior Engineer and Station Controller/Train Operator?**

No, you cannot apply for the post of Customer Relations Assistant, as the minimum qualification for the said post is graduation in any discipline from a recognised university with minimum 50% marks or equivalent Grade/Level.

37. **Can a woman apply against General category post?**

Yes, she can apply against general post of respective category. However, the reservation for woman will be applicable only if there are vacancies reserved for woman in respective category.

38. **If a candidate does not receive confirmation or Login credentials after completing Registration.**

On registration, you will receive Registration ID and Password on your registered E-mail ID and Mobile Number. However, in case you do not receive any E-mail/SMS, you may check your spam and junk folders.

In case, you face any issue, please send the Registration details (Registered ID Proof Number, Registered E-mail ID, Registered mobile number, Name and DOB) on careers@jaipurmetrorail.in from your registered E-mail ID OR you can call to our help line no. **022 - 61306230**.

39. **If candidate does not receive confirmation after completing Payment and the amount is deducted from bank account.**

You will receive a confirmation E-mail and SMS on your registered E-mail ID and Mobile Number. In case you do not receive any E-mail/SMS, we request you to wait for 7 days for refund or check with your bank for deducted money status. In case you do not receive money back in 7 days or bank says that payment is received to JMRC, then please send the Registration details (Registered ID Proof Number, Registered E-mail ID, Registered mobile number, Name and DOB) on careers@jaipurmetrorail.in from your registered E-mail ID OR you can call to our help line no. **022 - 61306230**.

40. **I have made a mistake in the registration (DOB/Gender/E-mail ID/Name/Parents Name/Mobile Number/ID Proof No) while registering, can this be Rectified/Modified?**

Once you submit the Registration details, these details will not be modified, Please review all the details after filling and before submitting at the time of registration. If you made any mistake you have to register again with either different valid E-mail ID or different active Mobile Number

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41. **I fall into the General Category (Open Competition) for which no post is vacant. Can I apply for other reserved category post?**

Post(s) reserved for SC/ST category will be filled by candidates of respective category only. However the post reserved for MBC/OBC/ EWS/ ESM can be filled by General Category (Open Competition) provided no qualified candidates are available in these categories.

42. **I have not yet retired from Armed Forces, am I eligible?**

A person who has retired or is retiring within forthcoming one year, after earning his/her pension on the basis of no-objection certificate (NOC) from the competent authority, shall be eligible to apply for the post but he / she shall have to submit proof of retirement to the appropriate selection agency, before appearing in the examination.

43. **In case the website is having functional issues because of which I am unable to complete my application, what should I do?**

Please visit again after 24 hours and complete your application. If you face this issue again after 24 hours, please write us an email on this careers@jaipurmetrorail.in E-mail ID and also you can call us to our help line no. **022 - 61306230 (8:00AM to 8:00 PM)**. **Note:** Last date of submission of application form and fee is 23.01.2020.

44. **What is the eligibility for person with disability candidates?**

Please read our Detailed Advertisement for eligibility criteria.

45. **I have lost/forgot the registration id & password.**

Use the 'Forgot Password' functionality on Login page. After then check your details on your registered Mobile Number and E-mail ID.

46. **I have applied twice, which form will be selected?**

The form having latest Registration ID shall be considered.

47. **Any practice/mock link will be provided before examination?**

We will publish Mock Link on JMRC Recruitment Portal (www.jmrcrecruitment.in) soon. Please keep visiting this website for updates.

48. **Which are the cities for conduction of examination?**

The Computer Based Test (CBT) / Interview/ Psychometric Test will be conducted at **Jaipur**.

However, JMRC may have additional centres for Computer Based Test (CBT) at **Bikaner, Jodhpur and Udaipur**, if needed for logistic reasons.

JMRC reserves the right to cancel or add Computer Based Test (CBT) centres and venues for any reason whatsoever. JMRC also reserves the right to allot and change

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centres and venues at its discretion, which would be informed to a candidate in the Admit Card issued to him/her.

Note:

The Clarifications /FAQ shall further be updated as & when required. Keep visiting the JMRC Recruitment Portal for updates and click on the Clarifications /FAQ button to have a look of updated Clarifications/FAQ.