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HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

INFORMATION FOR CANDIDATES

Advt. No. 4 of 2018

Date of Publication: 14.08.2018

Closing Date: 13.09.2018

The Commission invites online applications for recruitment to **01 post (meant for General Category) of Deputy Director Fisheries, (Class-I) in Fisheries Department Haryana.**

1. (a) Closing date for the submission of online application with fee is **13.09.2018** upto 5:00 PM (closing date).
- (b) Application fees can be submitted through online mode only, using Net Banking or Debit Card/Credit Card upto 24:00 hrs. (midnight) of closing date i.e. **13.09.2018**

Note: Candidates are advised not to send the hard copy of the application form. If any candidate sends the hard copy of the application form the same will not be entertained.

2. Essential Qualifications: -

- 1(i) M.Sc. Fisheries/M.Sc. Zoology with specialization in fish and Fisheries as regular course from recognized university;

OR

Master degree from Central Institute of Fisheries Education (Deemed University) in Fisheries Resources Management or Inland Fisheries.

OR

B.F.Sc/B.Sc. from a recognized university with Zoology as one of the subject as regular course with post Graduate Diploma in Fisheries Science (two years) Diploma from Central Institute of Fisheries Education, Mumbai.

- (ii) Five years experience as Group-B officer in the State/Central Institute dealing with Fisheries Administration, Development, Planning, Research and Management.

OR

- II (i) B.F.Sc./B.Sc. from a recognized University with Zoology as one of the subject as regular course with one year post graduate training from institute of India Council of Agriculture Research and

- (ii) Six Years experience as Group-B officer from State/Central Institute dealing with Fisheries Administration Development Planning, Research and Management;

- III Hindi/Sanskrit upto Matric Standard or higher education.


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- (i) Part time experience will not be considered
- (ii) The experience certificate should be as per specimen given below:-

(Specimen of experience)

Letter Head of the Institution

(.....)
(Name, Telephone no. & Address of the Institution/Organization/Department)

Reg. No. _____

TO WHOM IT MAY CONCERN

No. _____

Date: _____

It is certified that Sh./Ms. _____ S/o/ D/o _____
 resident of _____ has/had been working as
 _____ in our organization (i.e. Govt. Department/Universities or
 any Institutions) dealing with Fisheries Administration Development Planning Research
 and Management from _____ to _____ on the post of
 _____. Thus total experience gained by the said employee
 works outyearsmonth.....days. He/she is/ was drawing the
 salary Rs. _____ per month.

It is further certified that above facts and figures are true and based on service record available in our Public Sector Undertaking/Financial Institution/Bank.

Date: _____ Name & Signature of the Issuing Authority with seal.

Note: The post will be governed by Fisheries Department Haryana (Group-A) amendment 2016 which is available at www.harfish.gov.in.

3. **Scale of Pay:** Pay Matrix Level-10 Rs. 56100/-

4. **Age:**

- (i) Lower 32 Years.
- (ii) Upper 45 Years and in Govt. employee cases five years relaxation upto 50 years. On the last date fixed for the submission of application to the commission.
- (iii) Since the post is meant for general category, therefore, relaxation in upper age is admissible to all the physically handicapped candidates of Haryana upto the age of 47 years i.e. 5 years age relaxations over and above the general upper age limit of 42 years.

Note: (a) Upper age limit is relaxable upto the age of forty five years for the candidates belonging to the following categories:-

- (i) Un-married female candidates of Haryana State only.
- (ii) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with their application an affidavit to the effect that she has been deserted by her husband, and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislature, Local Bodies including Panchayats and the Bar Association. However, where a woman who has re-married, she would not be eligible for the above concession in the matter of age.

(Signature)
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Application Fees: - The category wise application fee structure payable through Net Banking, Debit Card and Credit Card upto 24:00 hours midnight of **closing date** i.e. **13.09.2018** is as under:-

Sr. No.	Categories of candidates	Fees
1	(i) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana. (ii) For Male candidates of General and all reserved categories of other States. (iii)	Rs. 500/-
2	For all Female candidates of General and reserved categories of Haryana and other states including female dependent of ESM of Haryana only.	Rs. 125/-
3	For Male candidates of SC / BC/ ESM categories of Haryana only.	Rs. 125/-
4	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	NIL

- Note-(i)** Applications fees should be paid only through online mode via Net Banking or Credit/Debit card.
- (ii)** No request for remittance of fees or withdrawal of candidature from a candidate after he/she has submitted his/her online application form will be entertained under any circumstances.
- (iii)** Candidates are advised to read the above instructions carefully before applying the online application form.
- (iv)** **The advertisement being made is subject to the final outcome of the CWP No. 12663 of 2016.**

6. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.

7. **Duties:-**

- (1) To maintain and run successfully the fish seed farms for production of desired quality of fish seed in the state.
- (2) To maintain brood stocks of various varieties of fishes for successful breeding operations.
- (3) Responsible for rearing and distribution of fish seed of desired species in the State.
- (4) To prepare design and operation of various type of modern Fish Seed Hatcheries.
- (5) To arrange training programme on various aspects of fish seed production and other culture operations of fish and prawn.
- (6) Responsible for maintaining the records and execution of various plan and non plan schemes and supply and production of fish seed in its areas of jurisdiction.
- (7) Responsible for proper administration, execution, supervision and monitoring of various Govt. schemes being implemented from time to time in area of its jurisdiction.
- (8) Responsible for proper implementation of Haryana Fisheries rules & Punjab Fisheries Act and Conservation of natural fisheries resources.
- (9) Any other duties assigned by the Government.

8. **Place of Posting:-** Throughout the State of Haryana.

9. **Concession, such as rent free quarters, light, water etc.:-** As per rules of Fisheries Department Haryana from time to time.

10. This post is temporary and eventually will be retained on permanent basis. The persons appointed will be probation for two years. The appointment can be terminated, if the work and conduct of the incumbent during the period of probation

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is in the opinion of appointing authority not satisfactory, appointing authority may at any time within the probation period dispense with his services without giving any notice, if he has been recruited by direct appointment.

- 11. Haryana Government New Pension Scheme will be applicable.
- 12. The eligibility of candidates with regard to qualifications etc. is to be determined on **13.09.2018 (Closing Date)**.
- 13. The selected candidate must be prepared to join duty immediately after selection.
- 14. The candidates of reserved categories who are applying for the above post of general category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for general category candidates except fees.

Note: The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

General Instructions to Candidates :-

Read the Instructions carefully before you start filling the online Application form.

- (I) The candidate should fill all details correctly in the Online Application Form and submit it after having been satisfied that all the particulars/details have rightly been reflected in the online application form.
- (II) After submitting online application form, Registration No. and Password will be generated and the candidates should take print out of the Registration No. and Password for their record.
- (III) After successful submission of online Application Form, the candidates are advised to pay application fees through net banking, debit card and credit card upto 24:00 hours midnight of closing date i.e. **13.09.2018** and thereafter to take out the print of online Application Form.
- (IV) **Submission of printed copy of the application form:** The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.
- (V) Candidates are advised to **fill their details in the online application form carefully** e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and candidate will be responsible for any mistake in the data filled in the online application form and fees paid by him/her.

In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the registration number for which he/she appeared in the Recruitment/ Screening Test and/or appeared in the interview.

- (VI) Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.

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(VII) **Nationality** :- In order to be eligible for applying for the post, a candidate should be:-

- a) a citizen of India, or
- b) a citizen of Nepal, or
- c) a subject of Bhutan, or
- d) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

(VIII) **Regarding No Objection Certificate:-**

- (i) The persons already in Government Service and persons employed in Public Sector Undertaking including Quasi Government Organizations whether in permanent, Quasi permanent or temporary capacity, should also apply online and obtain the print out of their application form and send the same to the Commission through their employers which should reach the Commission's office within a fortnight after the closing date. In case where the application is not received through proper channel or if the application is received direct, the candidate will be interviewed only if he produces the permission of his employer at the time of interview.
- (ii) **(As per Haryana Govt. instructions No. 12/01/2018-2GSI dated 08.03.2018)**
In case of recruitment relating to state of Haryana employees who have not executed any bond with the state Govt. may be allowed to forward their application to state recruitment besides without need of NOC from the Department. However a self declaration of Govt. employees is required to submit the effect that employees not facing any disciplinary proceeding. In case of employees who have executed bond with state Govt. (viz. doctors) the NOC of HOD shall, however be still required.
- (iii) If the employer's permission is not furnished due to the fact that the candidate has resigned after sending the application, that candidate will be interviewed only if he produces a letter from the employer to the effect that he has resigned from the post and his resignation has been accepted.
- (iv) The candidate who joins service under Government, Quasi Government Organization, Public Sector undertakings after the submission of application will have to produce "NO OBJECTION CERTIFICATE" from the employer on or before the date of his interview failing which he will not be interviewed.

Persons in private employment are not required to submit their applications through their employer or to produce the employer's permission at the time of interview.

(IX) **Action Against Candidate Found Guilty Of Misconduct :-**

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty of :

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or

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- d. resorting to any irregular or improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
- (i) to be disqualified from the examination/interview for which he/she is a candidate.
 - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
 - (iii) for termination of service, if he/she already in Govt. Service.

Dated: 13.08.2018


Deputy Secretary
Haryana Public Service Commission
Panchkula



