



# Uttar Pradesh Rajya Vidyut Utpadan Nigam Limited

**Important Note:** Please fill all the details very carefully. After submission of form candidate will not be able to edit/delete any fields.

## HOW TO APPLY

**Online Applications** are invited from Eligible Candidates for recruitment of the following posts of **AE/JE** against vacancies in **Uttar Pradesh Rajya Vidyut Utpadan Sewa Ayog (UPRVUSA)** advertisement no. U-18/UPRVUSA/2015. No other mode of submission of application is available or acceptable.

Before the filling of the Online Application, for convenience, the Candidate should have scanned images of following documents in CD/DVD/Pen drive with file size of 150KB (maximum) for each document and 80KB (maximum) for photo and signature in JPG/JPEG format only.

**Mandatory:** (a) Recent Colored Photograph (b) Signature of the candidate (c) High School or equivalent Certificate (d) National / State Vocational Training Certificate (e) Course on Computer Concepts (CCC) Certificate from DOEACC (Now NIELIT) if applicable as per the advertisement.

A valid **E-mail id** and **Mobile Number** is mandatory for the submission of your Online Application. **This E-Mail id and Mobile number should be kept active till the declaration of results.** Uttar Pradesh Rajya Vidyut Utpadan Sewa Ayog (UPRVUSA) will send important information with regards to your application and examination on this registered E Mail/Mobile number.

**Please note that after submission of Application Form the particulars mentioned in the form like Name of the Candidate, Father name, Mother name, Date of Birth, Mobile Number, Email Id will be considered as Final. Candidate will not be able to edit/delete these fields after submission of form.**

**Applications received without appropriate Application Fee, required documents & information as per recruitment notifications are liable to be rejected.** Uttar Pradesh Rajya Vidyut Utpadan Sewa Ayog (UPRVUSA), however have the right to cancel any of the Examination City, Center and/or add some other cities/centers depending upon the response, administrative feasibility, or any force-major conditions etc.

Candidates are hence requested to fill in the online application form with the utmost care as no correspondence regarding change of details will be entertained at later stage.

## IMPORTANT STEPS TO BE FOLLOWED TO FILL THE ONLINE APPLICATION

Instructions and Important Links will guide you to fill the Application Form. Please read them carefully and follow them religiously.

**Step 1:** Candidates are first required to go to the **Uttar Pradesh Rajya Vidyut Utpadan Nigam Limited (UPRVUNL)** website: [www.uprvunl.org](http://www.uprvunl.org) and click on the link **"APPLY ONLINE AGAINST ADVT NO. U-19/UPRVUSA/2015 FOR THE POST OF AE/JE"**

**Step 2:** You will be directed to the following information. Please make a note of the Important Information's.

- Important dates & Helpdesk
- Advertisement
- How to Apply.

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- Fee Deposit procedure

**Step 3:** Candidate are asked to click on "APPLY" Link on Index Page. Now the Candidates will fill his/her (a) Personal Details (b) Qualification Details (c) Document Upload (d) Fee Details by click on respective tabs. Now candidate can see preview and take printout and submit his/her application form. After filling of form please click on submit button. After submission of form candidate will get SMS/Email on his/her mobile no./Email id with his/her application number. Please preserve your application no. for future use.

**Important Note:** Please fill all the details very carefully. After submission of form candidate will not be able to edit/delete any fields.

**Step 4:** Deposit the requisite Application fees through portal of State bank of India Link (available on index page) "Deposit Application Fees":

**Application Fee Payment Modes**

- **ONLINE PAYMENT** — Please use Debit Card/Credit Card/SBI Net banking mode to make the online payment through State bank of India website link
- **OFFLINE PAYMENT** — Generate the Challan from State Bank of India website link

**NOTE:** Download the Challan and Make the payment in State Bank of India Branches only.

Candidate can deposit application fee in next day of form submission to last date as mentioned in the advertisement.

**Step 5:** After 48 hrs. of fee deposited candidate can take printout his/her application form with having details of fee submission.

PLEASE PRESEVE YOUR APPLICATION NO. AND PASSWAORD AS YOU WILL REQUIRE TO DOWNLOAD YOUR HALL TICKET/ADMIT CARD.

## IMPORTANT NOTES

1. PLEASE FILL YOUR APPLICATION CAREFULLY.
2. TAKE CARE TO UPLOAD THE RIGHT DOCUMENTS AT RIGHT PLACE AS MENTIONED) IN THE APPLICATION FORM.
3. ONLY LATEST COLOURED PHOTOGRAPH TO BE UPLOADED.
4. On the page of " [www.uprvunl.org](http://www.uprvunl.org) ". Make a note of important, dates. The candidates are advised to apply early to get the examination center of their choice/preference and avoid last minute rush/jam/network problems.
5. Candidates should keep at least 6 numbers of same LATEST Photograph in reserve for future use, which they have uploaded in the application form.
6. Court of jurisdiction for any dispute will be at Lucknow.
7. Candidates must remain in constant touch with **Uttar Pradesh Rajya Vidyut Utpadan Nigam Limited (UPRVUNL)** website: [www.uprvunl.org](http://www.uprvunl.org) for important information's and guidelines. The eligible candidates can check the status of their application and also download the admit card through **Uttar Pradesh Rajya Vidyut Utpadan Nigam Limited (UPRVUNL)** website: [www.uprvunl.org](http://www.uprvunl.org) as per schedule & instructions notified in Advertisement.
8. **Uttar Pradesh Rajya Vidyut Utpadan Nigam Limited (UPRVUNL)** reserves rights to modify/rectify to correct the error that might have inadvertently crept in. However **Uttar Pradesh Rajya Vidyut Utpadan Nigam Limited (UPRVUNL)** does not owe any responsibility for error committed by candidate.
9. Canvassing in any form will disqualify the candidate.
10. Mobile phones/Communication devices/gadgets, electronic watches & calculators etc. are not permitted in the examination Hall.

**N.B.:** In case of any discrepancy in advertisements published in various newspapers etc. the content as put on **Uttar Pradesh Rajya Vidyut Utpadan Nigam Limited (UPRVUNL)** website: [www.uprvunl.org](http://www.uprvunl.org) will prevail.



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