How to apply?

Candidates applying for the Various Ph.D. courses at University of Mysore (UoM) are required to apply only through the UoM website: http://www.uni-mysore.ac.in. No other Means/Mode of application will be accepted.

Before proceeding to filling up the Online Application, the candidates should have scanned image of their (a) Photograph (b) Signature & (c) Category Certificate (if applicable) in CD/DVD/Pen drive as per their convenience. These documents will be required for uploading and submission of your Online Application.

A valid **E-mail** and **Mobile Number** is mandatory for the registration of your Online Application. This **E-Mail and Mobile number should be kept active till the declaration of results. UoM will send important information with regard to your application and examination on this registered E-Mail/Mobile number.**

Please note that after the final submission all the particulars mentioned in the online application including Name of the Candidate, Subject(s) Applied, Category, Date of Birth, Address, Email ID etc. will be considered as Final and NO further modifications will be allowed/entertained.

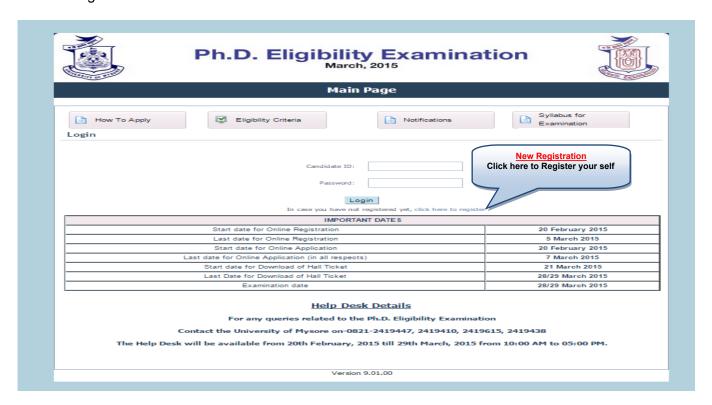
After receiving your Candidate ID and Password on mail you will not be able to edit certain fields of the Online Application. Candidates are hence requested to fill in the online application form with the utmost care as no correspondence regarding change of details will be entertained

IMPORTANT STEPS TO BE FOLLOWED TO FILL THE ONLINE APPLICATION:

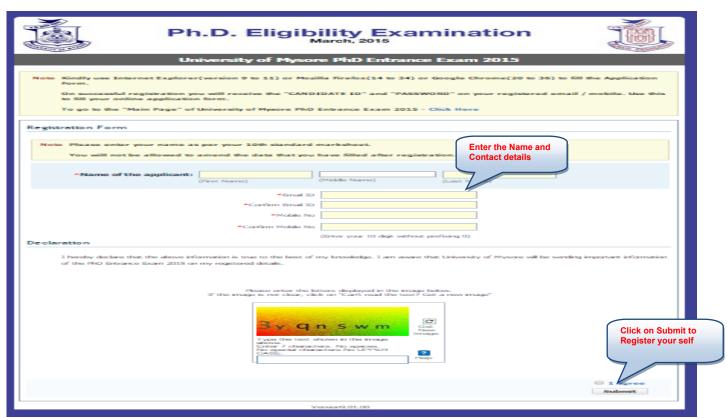
- **Step 1:** Candidates are first required to go to the UoM website http://www.uni-mysore.ac.in/ and click on the link "Online Application for Ph.D. Eligibility Examination, March 2015"
- **Step 2:** You will be directed to the Main Page of Ph.D. Eligibility Examination March 2015. Make a note of the Important Dates and Eligibility Criteria.



Step 3: If you are a first time user, you will have to first register by clicking on the link provided for registration.



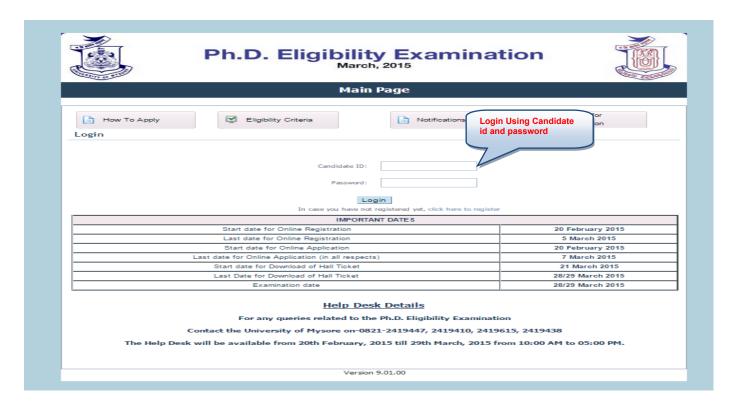
Complete your registration by filling in your Name, Email id and Mobile number.



On successful registration, you will receive your Candidate ID and Password on your registered Email and Mobile No.

Please Note: Subsequent to receiving your Candidate ID and Password, you will not be able to edit your Name, Email and Mobile Number. In Case you need to change these fields then you will have repeat Step 1 to 3 and obtain a new Candidate ID and Password.

Step 4: If you have received your Candidate ID and Password, login from the Main Page using your Candidate ID and Password.

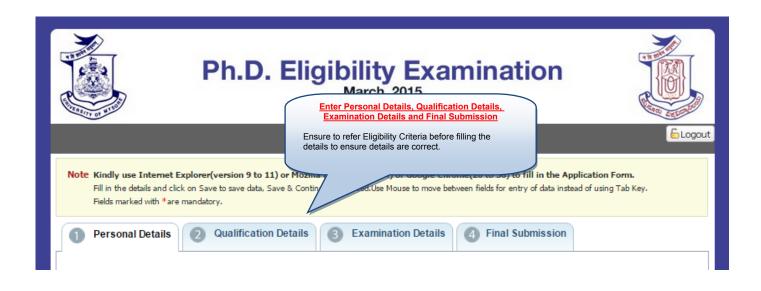


After logging in with your Candidate ID and Password you can:

- View your partially submitted application,
- Edit your application information (except some fields) by clicking on the "Edit" button, and
- **Upload** the mandatory documents like scanned photograph, signature and category certificate (if applicable).

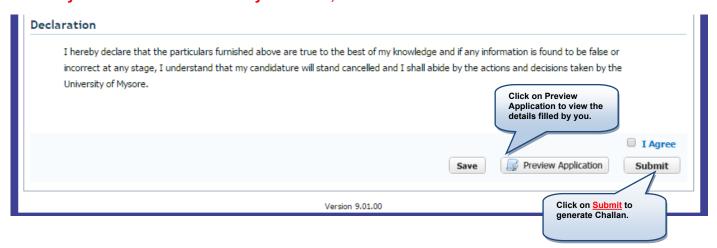


Fill your (a) Personal Details (b) Qualification details and (c) Examination Details. Notes, Instructions and Important Links will guide you to fill the application accurately. Please read them carefully.



Step 5: After filling in all your mandatory details, click on "Preview Application" to view your filled application and verify the details entered by you.

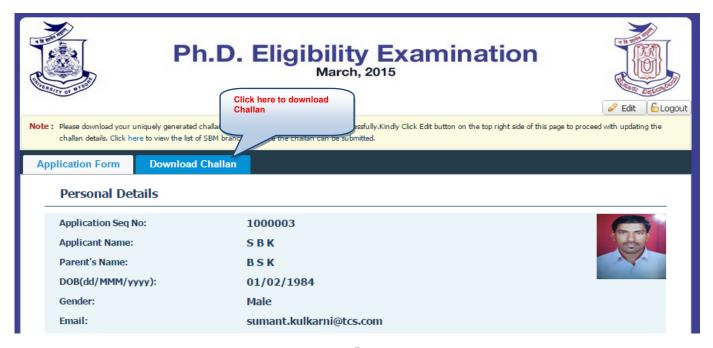
This is also one last chance for you to edit the information in your application except you will not be able to edit your Name, Email and Mobile Number.



Click on the "Submit" button to save your application and to proceed to downloading your Challan.

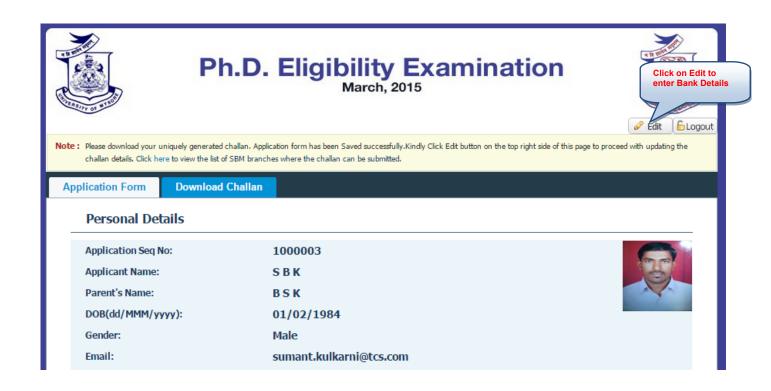
Step 6: On the Main Page of "Ph.D. Eligibility Examination March 2015", login using the Candidate ID and Password which you received on your E-Mail / Mobile, Click on "Download Challan" to download and print your uniquely generated Bank Challan (pdf file). This bank challan will be in triplicate copies marked as "Bank Copy", "University Copy" and "Candidate Copy".

Note: - Your Bank Challan is a uniquely generated document which is pre-filled with your Name, Reference Number and the Fees payable . Please do not use any other challan like using your friend's challan and/or photocopying any other candidates challan and/or using the challans available at the banks, etc. to pay your fees. UoM will not entertain your request for reconciliation in this regard.

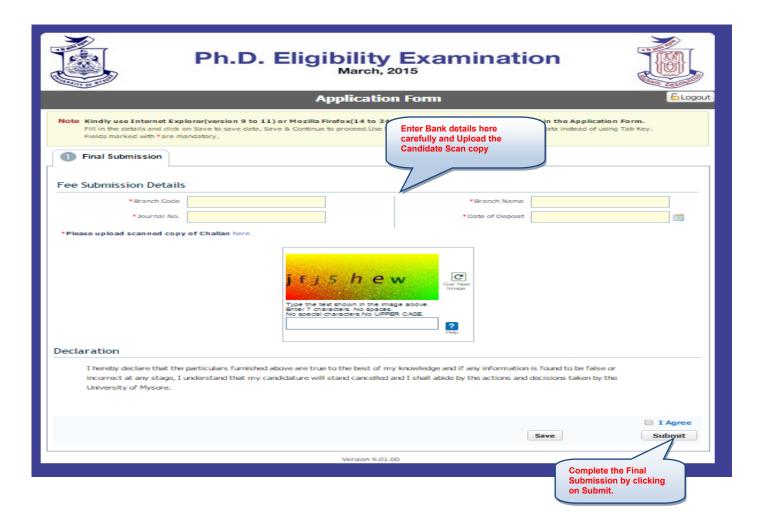


Step 7: Pay the relevant fees in Cash at any Branch of SBM. The Bank will retain the "Bank Copy" and will give you back the acknowledged copies of "University Copy" and "Candidate Copy". Please safe keep the "University Copy" required as Mandatory Document along with your admit card for appearing for the online examination. The Bank will also mention the Branch Name, Branch Code and the Journal Number on the "University Copy" and "Candidate Copy". Please make a note of the Journal Number, Date of Deposit, Branch Name and the Bank Branch Code as you will require to upload this information in your Online Application for Final Submission.

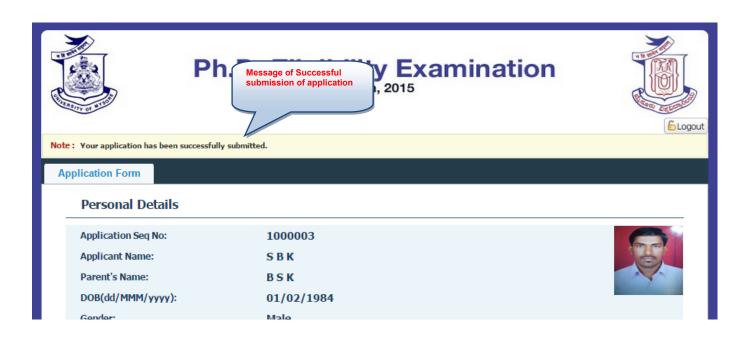
Step 8: On the Main Page of "Ph.D. Eligibility Examination March 2015", login using the **Candidate ID** and **Password** which you received on your E-Mail/ Mobile and click on "Edit" button.



Enter the details of (a) Journal No (b) Date of Deposit (c) Branch Name and (d) Branch Code and upload the scanned image of your Paid Bank Challan (Candidate Copy), from your CD/DVD/Pen drive as stored per your convenience.



Step 9: Submit your application and receive the "Application Successfully Submitted" message. You can now only "View" and/or "Print" your submitted Online Application.



Step 10: On the Main Page of "Ph.D. Eligibility Examination March 2015", login using the Candidate ID and Password which you received on your E-Mail/Mobile and take a printout of your submitted application. Keep a copy of the submitted application for your reference and safe keep. You will need to carry this copy during counseling.

NOTE:

- 1. PLEASE FILL YOUR APPLICATION WITH UTMOST CARE.
- 2. TAKE CARE TO UPLOAD THE RIGHT DOCUMENTS FOR YOUR PHOTOGRAPHS, SIGNATURE AND CHALLAN.
- 3. IF YOU UPLOAD WRONG DOCUMENTS OR WRONGLY UPLOAD DOCUMENTS IN WRONG PLACE; Ex: Photo instead of challan and/or signature instead of photo THEN YOU WILL HAVE TO RE-APPLY YOUR ONLINE APPLICATION AGAIN.
- 4. YOUR APPLICATION NUMBER IS AUTO-GENERATED & IS SAME AS YOUR UNIQUE CHALLAN NUMBER. PLEASE ENSURE THAT YOU DONT CREATE A NEW APPLICATION & USE A DIFFERRENT CHALLAN NUMBER FOR UPLOAD.