NATIONAL LAW UNIVERSITY DELHI
SECTOR–14, DWARKA, NEW DELHI – 110078

GUIDELINES FOR SUBMISSION OF ONLINE APPLICATION FORM

The following guidelines may be read by all applicants before filling the application form for Admission to AILET 2021:

1. The candidates are advised to go through the admission notification carefully and acquaint themselves with all requirements in respect to filling up of the Online Application Form.

2. It will be the sole responsibility of the candidate to make sure that he/she is eligible and fulfils all the conditions prescribed for admission in particular programme. The fee paid for application for admission shall not be refundable.

3. Incomplete application form will be summarily rejected and no request will be entertained in this regard.

4. Name of the Candidate: Candidates should write his / her Name in CAPITAL LETTERS as given in Class X or equivalent certificate. If your name has several initials, leave one blank after each of them.

5. Email address/Mobile Number: Candidates should write his/her correct mobile number and email address only which will be used for sending various communications related to AILET 2021.

6. Name of Father / Mother: Write the name of your Father or Mother exactly as in your Class X or equivalent certificate.

7. Date of Birth: Enter the date, month and year of your birth as per English calendar and as recorded in your School / Board (Class – X) / Pre-University examination certificate.

8. Gender: Select the correct option.

9. Category: Select the appropriate option for your categories – SC, ST, OBC, UR, EWS, Kashmiri Migrant, J & K Residents, Persons with disabilities and Foreign

Nationals. Category certificate to be verified during admission/ Counselling process.

10. Centre Choice Details: Select any three centres of your choice in order of preference.

11. Nationality: If your nationality is Indian, option indicated for —INDIAN. If your nationality is not Indian; option indicated for —FOREIGN.

12. Contact and Family Details: Please provide your proper contact and family details.

13. Mailing Address: Write your complete mailing address IN CAPITAL LETTERS including the STATE, DISTRICT, CITY AND PIN CODE. Candidates are required to enter correct Mobile Numbers of parents and email address at which the SMS/communication will be sent.

14. Academic Qualification: Select your qualifying examinations and fill the requested information. Percentage (%)/ Grading should be entered manually.

15. Photograph & signature of the Candidate:

   (i.) The candidate should upload his/her recent colour passport size photograph with white background & size as specified (i.e. 15KB–250 KB).

   (ii.) Passport size photograph should not have cap, goggles etc. (Spectacles are allowed). The face of the candidate should cover about 75% of the photograph. The photograph must clearly show the face of the candidate in the preview box/page.

   (iii.) Image should be in .jpg/.jpeg format only.

   (iv.) The candidate should also upload his/ her scanned signature on white paper with size as specified (i.e. 15 KB – 250KB).

   (v.) Candidate signature should be clear and without overwriting on a white paper with Black/Blue pen within a box of 6*3cms (width*height) and clearly visible in the preview box/ page

(vi.) The scanned signature should be in .jpg/.jpeg format only.

(vii.) The candidate should keep two identical photographs with him/ her, in reserve, which may be used for pasting on the Admit Card at the time of Entrance Test/ Counselling/ Admission if required.

16. The candidate will be solely responsible for all the consequences arising out of any error or omission in the Application Form.

17. Before submission of online application candidates are requested to check their details through PREVIEW option.

18. Candidate will pay requisite application fee through any DEBIT/ CREDIT CARDs, Net Banking and UPI. After successful payment of the registration fee and generation of acknowledgement slip, a confirmation email will be sent to the applicant.

19. Login Id: After successful registration, candidates will be provided an application number, which will be a LOGIN ID for logging in the candidate account for which password will be sent by email/SMS.

20. Candidate will be required to produce the following documents/certificate in original at the time of admission/counselling process:

    a) In case of B.A.LL.B.(Hons): Marks Statement of Class XII and X.

    b) In case of LL.M.: Marks Statement of B.A.LL.B./LL.B. or equivalent and Class XII & X.

    c) In case of Ph.D. Programme: Marks Statement of LL.M or any other qualifying examination, B.A.LL.B./LL.B. or equivalent and Class XII & X.

    d) Latest Character Certificate

    e) Transfer Certificate

    f) Valid SC/ST/OBC/EWS/ Persons with Disability / Kashmiri Migrant/ Resident of J&K Certificate (wherever applicable)